

# Track and Trace Email

The module will send track and trace links automatically when shipping labels are created.

To customise the this e-mail, follow these steps:

1. Navigate to Marketing -> Email Templates
2. Click on Add New Template
3. Select the PostNL Tracking Information template and hit Load Template.
4. Customise the template to your liking and hit Save Template.
5. Head to the PostNL [Configuration](#) page.
6. You can now select your newly created email template under the Email Settings.